

## OSH: Activities in International & European Standardization

CyOSH 2023 Conference – 19th October, 2023

Elena Demosthenous, Standards Officer Marilena Nicolaou, Standards Officer for Services and Administration



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   ISO/WD 30201 Human Resource
   Management System Requirements
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- National Standardization Body of Cyprus
- Independent Body since 1st of January 2005
- The sole shareholder is the Ministry of Finance
- Operates under Private Law
- Governed by National Law & the EU Regulation 1025/2012
- It is managed by a seven-member Board of Directors (3-year term)

## CYS Board of Directors

CON: ASSO

MINISTRY OF ENERGY, INDUSTRY & COMMERCE

MINISTRY OF FINANCE

CYPRUS CONSUMERS ASSOCIATION

CYPRUS
EMPLOYERS &
INDUSTRIALISTS
FEDERATION

CYPRUS
CHAMBER OF
COMMERCE &
INDUSTRY

**ACADEMIA** 

CYPRUS SCIENTIFIC & TECHNICAL CHAMBER



## Cyprus Certification Company



- Subsidiary of CYS
- ❖ Accredited by the Hellenic Accreditation System (ESYD) and the Cyprus Accreditation Body – (CYSAB)
- Member of the International Quality Network (IQNET), an international network of partner certification bodies

### **Certification Services**

- Information Security Management Systems (ISO/IEC 27001)
- Business Continuity Management Systems (ISO 22301)
- Management systems for records (ISO 30301)
- Quality Management Systems (ISO 9001)
- Environmental Management Systems (ISO 14001)
- Occupational Health & Safety Systems (ISO 45001)
- Food Safety Management Systems (ISO 22000, BRC, FSSC)
- Energy Management Systems (ISO 50001)
- Environmental verification (Regulation 1221:2009 EMAS)
- Security Management System (ISO 28000 and ISO/PAS 28007)
- Customer Contact Centers Certifications (EN 15838)
- Accreditation of Medical Institutions and Hospitals/Clinics
- Product Certification & Playground equipment inspection
- Diving centers Certification

## CYS Membership Status

### **EUROPEAN LEVEL**

Full member of

• CEN



• ETSI







### **INTERNATIONAL LEVEL**

Full member of

• ISO



• IEC

Full member of

• ITU









### **MAIN ACTIVITIES OF CYS**

### **PROMOTION**

of European and International Standards within the industry and organisations in Cyprus

- Training & Informative Seminars
- Lectures/Visits
- Articles/Press releases

#### REPRESENTATION

of CYS in the European and International Standardisation Organisations



#### **DEVELOPMENT**

of national standards, national or private specifications, schemes



### **PARTICIPATION**

in European funded programs

### **COOPERATION**

with Public Authorities, Private Sector Associations, Academia, Social Stakeholders

### HOW TO PARTICIPATE IN STANDARDIZATION ACTIVITIES

## NATIONAL MIRROR COMMITTEES

- Mainly Virtual Committees
- Observe the work of relevant CEN/CLC/ISO committees
- Decision makers of the National Position of CYS in the voting stages of Draft Standards (Public Enquiry and Final Vote Stages)
- Operate on the ISO electronic platform

## NATIONAL TECHNICAL OR PROJECT COMMITTEES

- Development of national standards, specifications etc
- Development of private technical specifications & guidelines
- Translation of Standards
- One to one monitoring of the work of European/International TCs



## EUROPEAN & INTERNATIONAL TECHNICAL COMMITTEES

- Active Participation in the work of the Technical Committee (TC) or Working Group (WG)
- Voting on all stages of the standards development
- Attendance in the meetings of the TC and/or WG
- Promoting National Interests
- Reporting to CYS



## Customer Service & Information Centre

- Sales of
- ✓ European standards developed by CEN/CENELEC/ETSI
- ✓ International standards ISO/IEC
- ✓ National standards of other NSBs (agreements with ELOT, DIN, BSI)
- Subscription Schemes for public authorities & private organisations
- Collection of Standards
- Standards packages for seminar participants and other interested parties







# THE IMPORTANCE OF HUMAN RESOURCES MANAGEMENT



## New Initiative in standardization ISO/WD 30201 Human Resource Management System — Requirements

#### **NWIP (New Work Item Proposal)**



Proposal from 1 member, for acceptance: market relevance score >15, simple majority of P-members, 5 P-members participating, 5 experts named

#### **WD (Working Document)**



Define project leader and working group

#### **CD** (Committee Draft)



Gather national comments, for acceptance consensus or support of 2/3 of P-members. If necessary second CD

#### **DIS (Draft International Standard)**



5 Month voting time, for acceptance 2/3 P-members and no more than 1/4 negative votes (in case all P-members vote positive a FDIS is not necessary (if necessary 2 month for the  $2^{nd}$  DIS)

#### FDIS (Final Draft International Standard)



For acceptance 2/3 P-members positive, no more than 1/4 votes negative. YES/NO vote, only editorial comments, 2 month

#### ISO Standard



review standards, confirm, revision, withdrawal (for new standards there is a 3-year review, thereafter 5-yearly)

5-Yearly review

- Being developed by ISO/TC 260
   Human Resource Management
- CYS participates actively in ISO/TC 260 and relevant ISO/ TC 260/WG13



## ISO/WD 30201 Human Resource Management System — Requirements

- **What is an HR Management System?** a set of interacting elements of an organization to establish HR policies and processes to achieve its objectives.
- Proposed Scope to provide a framework for a sustainable HRM system that organizations can use to effectively attract, develop, and deploy human capital,

### through

- Setting requirements, contributing to the implementation of strategies and processes to support the professional management of people and attainment of the UN SDG's.
- Mitigating the risks associated with human resource management

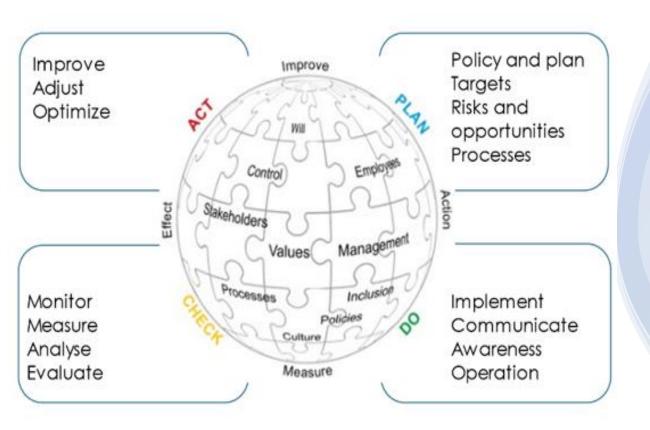
Applicable to organizations of all sizes and sectors, whether public or private, for profit or not for profit.

#### The scope of ISO/WD 30201:

- does not refer to computer software systems and applications
- o does not dictate the organization's strategies and objectives, nor will it address its relationships with trade unions and other representative bodies. (work councils, employers associations etc.)



## Continual Improvement PLAN-DO-CHECK-ACT cycle



As with the other horizontal Management Systems Standards, ISO 30201 is intended to be a certifiable standard



## Related Stakeholder Categories

Industry and commerce – Large Organizations & SMEs essential for organizing HRM activities.

#### **Government – Public Authorities**

Alignment workflows with the workforce capabilities and new technology developments. common frameworks can be referenced by regulatory authorities to demonstrate good-will or best practices.

#### Consumers – End Users & Workers

effective HRM system demonstrates higher levels of engagement and commitment to the organization.



#### Labour

a tool for fair and equitable treatment of the workforce, including HRM policies and practices that directly affect workplace experiences (including ensuring Occupational Health and Safety)

#### **Academic & Research Bodies**

The collection of data for a wide variety of work-related research fields (including human capital, human resources, employee and industrial relations, industrial and organizational psychology) enables the comparative performance in industry sectors.



## Proposed Contents (1/2)

- 1. Strategic objectives and Scope of HRM system
- Needs and expectations of interested parties (internally and externally)
- 3. Establishment of an HRM management system
- **4. Leadership and Commitment** (including roles, responsibilities, Policy, Actions to address risks and opportunities, planning processes)







## Proposed Contents (2/2)

- **5. Support** (resources, competence, awareness, communication, documented information)
- **6. Operation** (criteria for planning and control the processes)
- 7. Performance Evaluation (monitoring, measurement, analysis, evaluation, Internal Audit goals programme and Management Review results)
- 8. Improvement (nonconformity and corrective action, Plans for continual improvement)







More effective use of resources and improved financial performance





Improved risk management and protection of people and the environment



Increased capability to deliver consistent and improved services and products, thereby increasing value to customers and all other stakeholders



Achievement of organization's compliance obligations (e.g. legal & regulatory requirements, voluntary commitments, contractual agreements)

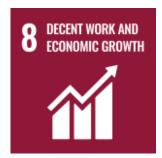
## Benefits of the Implementation

## SUSTAINABLE GENALS















## What is coming next in ISO/TC 260?



• ISO/AWI 30414

Human resource management — Guidelines for **internal and external** human capital reporting

• ISO/AWITS 30436

Human Resource Management — **Diversity and Inclusion Metrics** 

• ISO/AWITS 30438

Human Resource Management — **Employee Engagement Metrics** 

• ISO/AWI 30439

Human Resource Management — **Data Privacy Standard** 



## Health & Safety @Work





## Occupational Safety and Health



Tenths of Standardisation Technical Committees developing standards

 Great number of Harmonized Standards which support European Directives and European Regulations (e.g Regulation 425/2016 on PPE)



## ISO TC 283 Occupational health and safety management (CYS MC 11.01)

### Scope

Standardization in the field of occupational health and safety management to enable an organization to control its OH&S risks and improve its OH&S performance.

- > 73 countries as Participating members
- ➤ 28 Countries as Observing Members



CYS is a P-Member since the creation of ISO TC 283



## ISO TC 283 Occupational health and safety management

#### **Published Standards**

- ISO 45001:2018 Occupational health and safety management systems — Requirements with guidance for use (adopted as CYS ISO 45001:2020 and as a European Standard CYS EN ISO 45001:2023)
- ISO 45002:2023 Occupational health and safety management systems — General guidelines for the implementation of ISO 45001:2018
- ISO 45003:2021 Occupational health and safety management Psychological health and safety at work — Guidelines for managing psychosocial risks
- ISO/PAS 45005:2020 Occupational health and safety management
   General guidelines for safe working during the COVID-19 pandemic

consultation with the relevant MC 11.01 regarding the adoption of all standards of ISO TC 283 as National Standards



## ISO TC 283 Occupational health and safety management

## APPLICATION FOR STANDARDISATION

#### **Standards Under Development**

- ISO/DIS 45004 Occupational health and safety management
   Guidelines on performance evaluation
- ISO/FDIS 45006 Occupational health and safety management — Guidelines for organizations on preventing and managing infectious diseases

#### **New Proposed Work Items under CIB voting stage**

 NWI ISO/PAS 45007 Occupational health and safety management — OH&S risks arising from climate change and climate action — Guidelines for organizations





## Examples of OSH Technical Standardisation Committees (1/2)

### **Personal Protective Equipment**

CEN TC 79 Respiratory protective devices
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> CEN TC 85 Eye protective equipment

➤ CEN TC 158 Head protection

➤ CEN TC 159 Hearing protectors

➤ CEN TC 160 Protection against falls from height including

working belts

➤ CEN TC 161 Foot and leg protectors

➤ CEN TC 162 Protective clothing including hand arm

protection and lifejackets



Standards aim to prevent or reduce the risk or injury and related consequences.

Many of these standards are Harmonized under Regulation 425/2016 on PPE

### **Examples of OSH Technical Standardisation Committees (2/2)**



- CEN TC 114 Safety of Machinery
- CEN/TC 264 Air Quality
- CEN/TC 139 Paints and varnishes







- CLC/TC 76 Optical radiation safety and laser equipment
- CLC/TC 106X Electromagnetic fields in the human environment

Once again, several of the standards developed support relevant EU Directives & Regulations





## New CEN/CLC/JTC 23 Horizontal topics for Personal Protective Equipment (PPE)

- Very recently created Open call for experts No meeting took place yet
- The purpose of the Horizontal JTC will not be product specific, its intention is to standardize in horizontal topics and deliverables that include more than one type of PPE product.

#### **Preliminary Scope proposed**

Standardisation in the following horizontal topics – among others:

- Dual function PPE
- Integration of smart textiles/electronics or (other) wearables
- Personal protective systems (PPS)
- Focus on specific sectors or hazards
- Sustainability in PPE
- Ergonomics & comfort of PPE systems







## Thank you for your attention

Elena Demosthenous
<a href="mailto:e.demosthenous@cys.org.cy">e.demosthenous@cys.org.cy</a>
22-411424

Marilena Nicolaou m.nicolaou@cys.org.cy 22-411439